Minutes of August 27, 2013
Barrington Area Council of Governments Executive Board Meeting
at the Tower Lakes Village Hall

Members present:  J. Daluga, Barrington; M. McLaughlin, Barrington Hills; G. Dawson, Barrington Township; D. Nelson, Cuba Township; B. Kellermann, Deer Park; K. Richardson, Lake Barrington; A. Pino, North Barrington; P. McCombie, South Barrington; D. Parro, Tower Lakes.

The meeting was called to order by Chairperson McCombie at 7:03 p.m.

Minutes
Minutes of June 25, 2013 were included with the packet. Nelson made motion and Dawson seconded to approve the minutes. Motion passed unanimously.

Treasurer’s Report
- The treasurer’s report for July and August 2013 were included with the packet; Rolfs reviewed the reports. Nelson made motion and McLaughlin seconded to approve the treasurer’s report. Motion passed unanimously by roll call vote.
- Agnoletti reported she received a Letter of Engagement from Randall Gross & Company regarding the BACOG audit for June 30, 2013 year end. Rolfs reported she did inquire with another auditor and they were not interested in handling the BACOG audit. Nelson made motion and Pino seconded to approve the Executive Director to enter into a contract for the audit with Randall Gross & Company. Motion passed unanimously by roll call vote.

Joint Operations Centers (JOC) and Emergency Management Resources
South Barrington EM Coordinator Munao suggested members review the Cook County EOP as an example and distributed a CD of the Cook County EOP to Deer Park and to Agnoletti at the meeting. He attended a ComEd Joint Operations Committee (JOC) exercise and reported to the South Barrington Board he does not recommend South Barrington participating in the JOC because in the event of an emergency, South Barrington would need people to assist in their own community. Munao distributed information on a US Department of Homeland Security course that focuses on disaster planning in rural communities. Munao would need a commitment from the Board members to satisfy the minimum attendance and would need to know within two weeks. Agnoletti stated she will poll members for feedback on interest in attending the course. She and Munao will communicate about proceeding with the course for BACOG officials.

Emergency Management: Proposed Program for BACOG with Lake County EMA
Agnoletti reported on a tabletop meeting with Lake County EMA on communication and coordination. Kent McKenzie from Lake County suggested three dates: 9/18, 10/16, 10/9. Members discussed dates and some had conflicts with those dates and with week day evenings. Agnoletti will ask McKenzie for a date in November for a Saturday morning.

Groundwater Program: Presentation on Water Levels Monitoring Project
Agnoletti introduced Dr. Kurt Thomsen, KOT Environmental Consulting, and Jon Hortness, Chief, USGS DeKalb Field Office. Agnoletti reported the Board ranked monitoring of groundwater water levels as a high priority on the recent survey. She distributed the “Groundwater Monitoring Program Report to the Executive Board dated August 27, 2013” and reviewed the water resources initiative history and accomplishments. Also distributed a draft proposal for Groundwater Monitoring System and information on USGS Monitoring of Water Levels with Real-Time Telemetry. Agnoletti reviewed the monitoring proposal with project costs and financial contributions offered by the US Geological Survey based on 3 wells and a 3-year agreement. Darch called into the meeting at 8:15 pm. Pino made motion and Richardson seconded to commit to the US Geological Survey for $6,000 per year. Richardson made motion and Pino seconded to send the motion to the Finance Committee for a recommendation how to fund the program long term.

Public Comment: None

For Approval: Roster of Committees and Designated Alternates
A list of individuals nominated to serve on the BACOG Committees and Designated Alternates was included with the packet. Agnoletti reported additional people are needed for the Water Resources Committee. McLaughlin reported they need to temporarily remove Anna Paul, Village of Barrington Hills employee, until they can clarify labor rules concerning appointing an hourly employee to volunteer their time as a member on a committee. Nelson made motion and Daluga seconded to approve the Designated Alternates list as distributed and BACOG Committees list with the deletion of Paul from the Water Resources Committee. Motion passed unanimously.

Re-Consideration of Policy on Assessments to Member Governments: Referral
Agnoletti reported at the June 2013 Board meeting the motion was to bring the Policy on Assessments to the Finance Committee to review and board members would like to change it from going to the Finance Committee to go the Policy and Long-Range Committee since it is a dues policy, not a budget or financial recommendation. Daluga made motion and Nelson seconded to approve referral of Policy on Assessments from Finance Committee to Policy and Long-Range Committee. Motion passed unanimously.

Member Dinner Update
Information regarding the dinner was included with the packet and Losinski reported the BACOG dinner will be held Friday, November 1st at 6:30 pm at Millrose restaurant in South Barrington. Cost per person is $45 and invitations will be mailed in a few weeks. The Donald P. Klein award will be presented to the selected project at the dinner. Losinski reminded the Board that project nominations for the Klein award are due to the BACOG office by September 5th.

FY 2013-14 Work Program Summary
Ranking of Priorities for FY 2013-14 Work Program by the BACOG Executive Board was included with the packet. Agnoletti explained the information is a result of the on-line survey of the BACOG Executive Board members plus discussion at the board meeting. Board members can share the results with their boards.

Director’s Report
Agnoletti reported on the following:
• Lake County Task Force-Medical Marijuana: Eric Waggoner solicited all municipalities for administrators to join a task force regarding medical marijuana dispensaries. There is no representation from the BACOG area on the task force at this time. If members have a non-elected officials or staff member interested in serving on the task force, contact Waggoner at Lake County.
• Legislative: A legislative report was distributed at the meeting and it will be included in the Director’s Report.
• Healthier Barrington Survey: Agnoletti will be presenting questions on groundwater to include on this regional community survey to evaluate the effect of BACOG’s education program on residents and their behaviors in relation to water conservation and contamination.
• Groundwater-Curriculum Project: CUSD 220 is enthusiastic about the curriculum project and Jack Shaffer has been meeting with Jeff Doles from BHS regarding filming a video on local groundwater information.
• State Officials Tour Cancelled: Agnoletti thanked the members and their staff that helped plan the August 27th tour. She is hoping Ashmore’s office will re-schedule the tour within a month, as they indicated.

Presidents’ and Supervisors’ Reports
• Lake Barrington: Richardson reported on the Lake Barrington Shores annual 5K charity race on September 21; Barn Stomp scheduled for 26th; and they received an OSLAD grant for Freier Farm.
• Barrington Hills: McLaughlin reported the Kalaway Cup will be September 14 and on September 13th they will host a “The Hills are Alive” Fall Festival for their residents.
• Cuba Township: Nelson reported on Fred Fest (music fest) on September 15th at the Fox River Forest Preserve.
• Barrington: No report.
• North Barrington: Pino reported on flooding problems that caused road closures and bridge damage; Miller Road construction started; he spoke to Lake County regarding Rt. 22 construction and Lake County will delay construction to parts of Rt. 22 that serve as the detour route during the Miller Road construction.
• Deer Park: Kellermann reported on the August 10th Jazz Festival and the performers were great; Fine Art Fest scheduled for September 7 & 8 at Deer Park mall; and 60-70% of their roads have been resurfaced over the last four years with new culverts and drainage.
• Barrington Township: No report.
• Tower Lakes: Parro reported on road paving projects and he has been working with Cuba Township Commissioner Randy Marks on the projects.
• South Barrington: McCombie reported on a new restaurant called Wok n’ Fire at the South Arboretum, Burger Bash will be September 21, and the Village Hall expansion will start soon.

Motion was made by Darch and seconded by Nelson to adjourn the public meeting and go into Executive Session for the purpose of approving closed session minutes, disposition of recordings of closed sessions and discussing personnel matters. Motion passed unanimously.

Executive Session
The regular board meeting adjourned to Executive Session at 8:57 pm on a roll call vote.
Open Session
Pino made motion and Kellermann seconded to re-open the public session at 9:08 pm. Motion passed unanimously.

Adjournment of Executive Board Meeting
The Executive Board meeting was adjourned at 9:08 p.m. after a motion by Dawson and seconded by Parro. Motion passed unanimously.

Respectfully submitted

Julie S. Losinski
BACOG Secretary